



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

939 Ellis Street . . . San Francisco, CA 94109  
(415) 749-4990 . . . FAX (415) 749-5030 [www.baaqmd.gov](http://www.baaqmd.gov)

FORM G -101B

**GASOLINE DISPENSING  
FACILITY**

GDF / Plant No. (if known): \_\_\_\_\_ Source No. (if any): \_\_\_\_\_ Application No.: \_\_\_\_\_  
(District Use Only)

**Station / Billing Information**

Business Name:	Operator Contact:	Site Phone No.
Site Location/Address:		
City:	Zip:	

**If Billing and Renewal should be sent to different address, please enter information below**

Billing Site:	Billing Contact:	Alternate Address No. (District Use Only)	
Billing Address:			
City:	State:	Zip	Billing Phone No.:

**If Application is being submitted by an outside agent, please enter the following information**

Contractor/Consulting Company:	Contact:	Contact Phone No.:
Contractor/Consulting Address:		
City:	State:	Zip:
Mail Authority to Construct to: Site Address <input type="checkbox"/> Billing Address <input type="checkbox"/> Consultant Address <input type="checkbox"/>		

**Reason For Application (check all that apply)**

- ☐ Modifying existing site / equipment ☐ New Site ☐ Transfer of ownership ☐ Violation (list number): \_\_\_\_\_  
☐ Other (give explanation) \_\_\_\_\_

**User Type (check all that apply)**

- ☐ Vehicle (VEH) ☐ Aircraft (AIR) ☐ Marine (MAR) ☐ Agriculture (AGR)

**Business type (check one)**

- ☐ Retail (REF) ☐ Non-retail (NRFE)

**Detailed Project Description: (use additional sheet if necessary)**


Is this Facility within 1,000 feet of the outer boundary of a school site? Yes ☐ No ☐  
(Pursuant to Section 25532 and 44321 of the Health and Safety Code)

Equipment Information **Must Be** Completed In Full. Date of Construction (if NEW, Estimate): \_\_\_\_\_

Vapor Recovery Equipment	Current Make and Model	Proposed Make and Model
Phase I *		
Phase II **		

\* Phase I - Two Point, Coaxial, Two Point and Coaxial (if Exempt explain why): \_\_\_\_\_

\*\*Phase II - for Vacuum Assist, also List Type (if Exempt explain why): \_\_\_\_\_

**CARB Executive Order for Phase II (list all): G-70-**\_\_\_\_\_

Gasoline / Methanol Nozzles make and model	No. Single Product Nozzles	No. Dual Product Nozzles	No. Triple Product Nozzles	Total No. of Nozzles at Station

**Dispenser Information**

Current: Make and Model	Qty.	Proposed: Make and Model	Qty.

Highest Annual Throughput for Last 3 years List Year and Gallons	Proposed Annual Fuel Sales If Applicable (in gal.)

<i>For District Records Only</i>
No. of Non-Gasoline Nozzles:

**Tank Information Upon Project Completion**

Tank Size (gal)	Product*	Throughput (Gallons / Month)	Submerged Fill Pipe? (yes/no)	Submerged Fill - Make and Model

\* = 87, 89, 92, Diesel (Die), Kerosene (Ker)

Are These Storage Tanks: ☐ Underground ☐ Aboveground – Make and Model: \_\_\_\_\_If Storage Tanks are Aboveground, are Dispenser(s): ☐ On Tank ☐ Separate (Remote) Location

California Air Resource Board (CARB) Certified Equipment List	Number Currently on Site	Number upon Completion	New Equipment - Make and Model
Spill Containment			
Drain Valve Units			
Blending Valves			
Condensate Traps/pots (Thief Ports)			

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_ Phone No. \_\_\_\_\_

(The above signed accepts full responsibility for fulfillment of Authority to Construct conditions.)

**For District Use Only**

Date of Last TRS:	Condition No.(s):	Conditioned Throughput:
Previous G#:	Previous A/N:	Final Disposition:

## INSTRUCTIONS FOR APPLICATION FORM G-101

1. Please indicate your GDF Number and Violation Notice where applicable. If unknown, leave blank.
2. If this form is submitted for a Transfer of Ownership, complete the Station / Billing information on the front side. Processing a Transfer of Ownership will not commence if there are unpaid renewal fees.
3. If this application is for New Construction or modification of an existing GDF, include the following:
  - a) Piping and site drawings (to be built) of the site illustrating CARB approved Phase I and II vapor recovery, tanks, buildings on site, fuel islands, piping, vent pipes, and the nearest street intersection.
  - b) Make and model of all certified vapor recovery equipment.
  - c) For all new sites, include a plot plan showing the GDF in relation to the nearest resident. This must be to scale. (If station is within 1000 ft. of a school site, plot plan must also show the GDF in relation to the school.)
  - d) For sites without a condition limiting fuel sales, please include three years of past fuel sales at this site.
  - e) For sites seeking an increase above their condition limiting fuel sales, you must also submit a Toxic Risk Screen Form and a plot plan showing the site in relation to the nearest resident. This must be to scale.

**NOTE:** GDF's within 1000 ft. of a school site must go through a 30-day Public Notice period for increases to the annual throughput of fuel sales, before an Authority to Construct can be issued, and are responsible for all fees associated with the Public Notice.

4. If this application is submitted to clear up a Violation Notice (VN), please include a copy of it. If the VN was issued for work done without first receiving the proper permits, you must supply copies the source tests listed below. You will not receive an updated permit until the District has reviewed and approved all test results.

Balance system with underground tanks	Source Test 27-Dynamic Back pressure Test and Source Test 30-Leak Test
Vacuum Assist system	Source Test 27-Dynamic Back pressure Test (not required for Hasstech VCP-3A), Source Test 30-Leak Test, and Air to Liquid (A/L) test.
Aboveground tank, dispenser on tank	Source Test 38-Static Pressure Integrity
Aboveground tank, remote dispenser	Source Test 38-Static Pressure Integrity and Source Test 27-Dynamic Back pressure Test

1. Equipment used for the storage and dispensing of diesel fuel and kerosene is exempt from permit requirements. The form need not be filed for this equipment. However, if you are applying to install gasoline dispensing equipment, please also include data on diesel and kerosene tank size, throughput and number of nozzles to avoid any confusion.

## FEES

1. All applications must pay a Filing Fee, **Except** for Transfer of Ownership, provided no modifications are being done to the site.
2. The fees listed below are effective July 1, 2001. They apply to retail and non-retail facilities, for new (non-permitted) gasoline nozzles or nozzle-products.

Filing Fee:	\$254.00	(per application)
Initial Fee:	\$81.00	(per product, for each additional [new] nozzle)
Permit to Operate Fee:	\$31.00	(per product, for each additional [new] nozzle)

Initial and Permit to Operate fees are for new nozzles being added to the existing or new station. Initial and Permit to Operate fees are calculated by the number of products that can be pumped through each nozzle. Example: One nozzle dispensing three products ( 87, 89, and 92 Octane fuel) would pay \$336.00 for the nozzle. (\$112.00 [Initial & P/O Fees] x 1 nozzle x 3 products = \$336 )

**Please use the fee calculation sheet on the back of this form to calculate your fees and return it with your application.**

1. For modifications of existing permitted sites, the station shall pay the above fees. There will be no change to the station's expiration date.
2. Modifications to station's equipment not affecting the nozzle count or type, such as tank addition/replacement/conversion, vapor recovery piping replacement, moving or extending pump islands, and requests for increased annual throughput, shall only pay a filing fee.
3. Nozzles exclusively dispensing diesel fuel and kerosene are exempt from fees.
4. Fees are required for state, local, federal, and public district governmental agencies.
5. If an Application for Authority to Construct and/or Permit to Operate is canceled or is denied only the Permit to Operate fee (if any) will be refunded. All other fees, including Filing Fees and Initial Fees, are not refundable.
6. Construction at a GDF without an Authority to Construct shall pay the Filing Fee, Initial Fee and a Late Fee equal to 100% of the Initial Fee. If the application does not require Initial Fees, then the Late Fee will equal the Filing Fee. Retroactive Permit to Operate Fees may be charged in the case of existing non-permitted nozzles.

**FEE CALCULATION WORKSHEET**  
(For Gasoline/Methanol Nozzles Only)

**FILING FEE - Required for all Applications.... \$ 254.00**

**INITIAL FEES**

**FEES for New Nozzles:** (Calculate Fees for All Nozzles upon Completion of Work)

Single product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times 1 \times \$81.00 = \underline{\hspace{2cm}}$	+	Multi-product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times \frac{\text{# prod}}{\text{# prod}} \times \$81.00 =$	=	\$ <u>                    </u>
				Total New Fees

**CREDIT for Existing Nozzles:** (Calculate credits for All Nozzles Currently at Station)

Single product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times 1 \times \$81.00 = \underline{\hspace{2cm}}$	+	Multi-product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times \frac{\text{# prod}}{\text{# prod}} \times \$81.00 =$	=	— \$ <u>                    </u>
				Total Credits

Subtract the CREDIT for Existing Nozzles from FEES for New Nozzles  
(If Less Than or Equal to Zero, Enter "0")

\$                       
**INITIAL FEE TOTAL**

**PERMIT TO OPERATE FEES**

**FEES for New Nozzles:** (Calculate Fees for All Nozzles upon Completion of Work)

Single product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times 1 \times \$31.00 = \underline{\hspace{2cm}}$	+	Multi-product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times \frac{\text{# prod}}{\text{# prod}} \times \$31.00 =$	=	\$ <u>                    </u>
				Total New Fees

**CREDIT for Existing Nozzles:** (Calculate credits for All Nozzles Currently at Station)

Single product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times 1 \times \$31.00 = \underline{\hspace{2cm}}$	+	Multi-product nozzles: $\frac{\text{nozzles}}{\text{nozzles}} \times \frac{\text{# prod}}{\text{# prod}} \times \$31.00 =$	=	— \$ <u>                    </u>
				Total Credits

Subtract the CREDIT for Existing Nozzles from FEES for New Nozzles  
(If Less Than or Equal to Zero, Enter "0")

\$                       
**P/O FEE TOTAL**

**Late Fee - If Applicable**

Equals 100% of Initial Fee. If Initial Fee equals "0", then Late Fee equals the Filing Fee.

\$                       
**LATE FEE TOTAL**

**TOTAL FEES DUE** ..... \$                       
(Add the Filing, Initial, Permit to Operate, and Late Fees (if applicable) and enter Total)